

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
February 14, 2018

The Board of Trustees of Vernon College met on Wednesday, February 14, 2018 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Norman Brints, Vice-Chairman, and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, and Mrs. Anne Spears. Absent was Mrs. Joanie Rogers.

Others present were Dr. Dusty R. Johnston, President, Deans Garry David, Joe Hite and Jim Nordone. Also present were Mrs. Betsy Harkey, Director of Institutional Effectiveness; Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mr. Kevin Holland, Director of Campus Police; Mrs. Shana Drury, Associate Dean of Instructional Services; Mrs. Melissa Elliott, Director of Financial Aid; Mrs. Ivy Harris, ERP/SIS Coordinator; Mrs. Amanda Raines, Director of Admissions & Records; Mrs. Mindi Flynn, General Ledger Accountant; and Ms. Mary King, Administrative Secretary to the President. No guests were present.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mr. Ferguson made the motion, seconded by Mr. Holt to approve the Consent Agenda containing the *Minutes of the January 10, 2018 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Dean David presented the *Financial and Investment Reports as of January 31, 2018*. Mr. Brints made the motion, seconded by Mr. Ferguson, to approve the report as presented. The motion carried unanimously.

Action Item B

Mrs. Spears made the motion, seconded by Mr. Holt to approve *Edgin, Parkman, Fleming, and Fleming, PC* as the *Independent Auditor to Conduct the Annual Audit for the Year Ending August 31, 2018*. The motion carried unanimously.

Action Item C

Mr. Ferguson made the motion, seconded by Mrs. Spears to approve the *Proposed Room and Board Rates for 2018-2019* as presented by Dean David. The motion carried unanimously.

Action Item D

Mrs. Pennington made the motion, seconded by Mr. Brints to approve the *Proposed Tuition and Fee rates for 2018-2019* as presented by Dr. Johnston. The motion carried unanimously.

Action Item E

Mr. Holt made the motion, seconded by Mrs. Pennington to approve the *2018-2019 Academic Calendar* as presented. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Item A. Board input/discussion – No input for discussion

Item B. VC Foundation meeting update – Dr. Smith reported on the Vernon College Foundation Quarterly Meeting held January 18, 2018. The Foundation approved the annual audit presented by David Parkman of Edgin, Parkman, Fleming, and Fleming, PC. Eric Robb was present to discuss the Foundation's investments. The board awarded a \$25,000 Catching the Future Scholarship grant for the 2018-2019 Academic Year to the

College's Dual Credit program to provide 125 scholarships for each semester. Dr. Johnston presented his report. Michelle Alexander presented the philanthropic report and Dean David gave the financial report.

Item C. Enrollment Report – Dean Hite presented the enrollment report for Fall II/Spring 2017 vs Fall II/Spring 2018. The report showed total headcount for all locations including the December Mini-Term, Spring 16-week, and Spring I 8-week at 2,962, a decrease of 4.33%.

Item D. Student Success Data Fact – Ms. Betsy Harkey presented the Student Success Data Fact on Student Achievement. Mrs. Harkey shared with the Board the Compliance Assist web page that is used to put together the SACSCOC 10 year report for submission to the off-site reviewers.

Item E. Athletic Student GPA Report – Dr. Johnston presented the Athletic Student GPA report. He stated it was a good year with a GPA of over 2.6 for all the athletes.

Dr. Johnston presented the Reminder of Upcoming Events:

- (1) Trustee filing deadline ends February 16, 2018
- (2) TCCTA Conference – Dallas, TX – March 1-3, 2018
- (3) Vernon College Foundation Online Auction – March 6-8, 2018
- (4) Spring Break – March 12-16, 2018
- (5) March Board of Trustees meeting – Wednesday, March 21, 2018.

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the minutes from the Faculty Senate.

Motion # 1 - Mr. Ferguson made the motion, seconded by Mrs. Spears to approve the Vernon College Personnel Action Items A, B and C as recommended by the president. The motion carried unanimously.

A. Employment

- (1) Lance Brumley, Campus Police – Vernon Campus – effective January 22, 2018 with a salary of \$30,705 prorated

B. Resignation

- (1) Stephen Holton, Assistant Softball Coach – Vernon Campus – effective December 31, 2017
- (2) Christy Beauchamp, Classified II, Administrative Assistant ADN – CCC, effective January 24, 2018
- (3) Jacqueline Bone, Classified III, Administrative Assistant to Dean of Student Services – Vernon Campus, effective January 26, 2018

C. Retirement

- (1) Joe Hite, Dean of Admissions and Financial Aid/Registrar, effective May 7, 2018

Dr. Johnston stated that Joe has been with Vernon College for 26½ years and he appreciated him and his service to the College.

Motion # 2 - Mr. Holt made the motion, seconded by Mr. Brints to approve the Vernon College Personnel Action Item D. The motion carried unanimously.

- D. The extension of the following Deans' and Associate Deans' Contracts for one year for a two year contract dated September 1, 2018 – August 31, 2020
 - Mr. Garry David - Dean of Administrative Services
 - Mrs. Shana Drury - Associate Dean of Instructional Services
 - Ms. Kristin Harris - Associate Dean of Students
 - Mr. James Nordone - Dean of Student Services

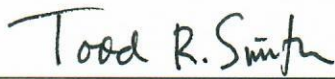
Closed Session: Mr. Ferguson made the motion, seconded by Mrs. Pennington to go into closed session at 12:30 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

- E. Conduct Evaluation of College President and Consider Extending Contract for one additional year (September 1, 2018-August 31, 2021)

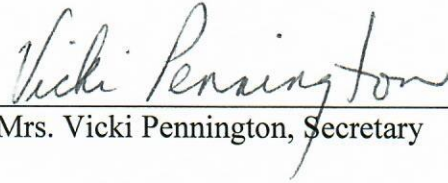
Open Session: Mr. Ferguson made the motion, seconded by Mr. Holt, to reconvene at 1:15 p.m. in open session. The motion carried unanimously.

Motion # 3 – Mr. Brints made the motion, seconded by Mr. Ferguson, to approve the president’s contract for Dr. Dusty R. Johnston for one year for a three-year contract dated September 1, 2018 – August 31, 2021. The motion carried unanimously.

There being no further business Mrs. Pennington made the motion, seconded by Mr. Ferguson to adjourn the meeting at 1:00 p.m. The motion carried unanimously.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary